

DOCUMENTS REQUIRED FOR A BUILDING PERMIT FOR VERANDAH'S, CARPORTS & DECKS

- PERMIT FEES TO BSV FOR BUILDING PERMIT, COUNCIL LODGEMENT & LEVIES
- APPLICATION FORM (Form 1)
- APPOINTMENT OF BUILDING SURVEYOR FORM – To be completed by property owner.
- BUILDERS WARRANTY INSURANCE CERTIFICATE / OWNER BUILDER CERTIFICATE
Applicable to domestic work with a value of \$16,000 and over.
- IF REGISTERED BUILDER PROVIDE A COPY OF THE CONTRACT PARTICULARS.
IF OWNER BUILDER PROVIDE A COST BREAKDOWN TO SHOW HOW THE ESTIMATED COST OF WORKS WAS ESTABLISHED.
- CERTIFICATE OF TITLE & PLAN OF SUB-DIVISION
Including any covenants & 173 agreements that may be listed on the title*
- ARCHITECTURAL PLANS / WORKING DRAWINGS
- PROPERTY INFORMATION FROM COUNCIL*
This identifies whether a property is subject to termites, bushfire, flooding, snow fall, sewerage / septic etc.

OTHER DOCUMENTATION THAT MAY BE APPLICABLE

- TOWN PLANNING PERMIT, CONDITIONS & ENDORSED DRAWINGS
Please obtain a planning certificate or contact your local council's planning department to ascertain whether a planning permit is required for your project.
- SOIL REPORT
- ENGINEERING - SLAB / FOOTING PLANS, STRUCTURAL PLANS, BRACING DESIGN, COMPUTATIONS & ENGINEERS COMPLIANCE CERTIFICATE (Form 126).
- SEWER MAIN DETAILS
Sewer main details where necessary - details of depth, diameter & offset of the pipe to determine required footing depths.
- * BSV is able to obtain titles, plans of sub-division, property information, legal point of discharge & sewer details on the client's behalf for a service fee and cost recovery.

NOTE - Further information may be required once the documentation has been assessed by our Building Surveyors.