

APPLICATION FOR A BUILDING PERMIT - FORM 1

Building Act 1993 , Building Regulations 2018, Regulation 24

TO (BUILDING SURVEYOR)

BRETT THRELFALL	BS-U 30045	OF BUILDING SURVEYING VICTORIA
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PROPERTY DETAILS

LOT NO.	STREET NO.	LP/PS	ALLOTMENT AREA (m ²)
STREET/ROAD		SUBURB	
			POST CODE
MUNICIPAL DISTRICT	VOLUME & FOLIO	LAND OWNED BY CROWN OR PUBLIC AUTHORITY <input type="checkbox"/> +	

APPLICANT (*OWNER / *AGENT OF OWNER)

NAME	*ACN
POSTAL ADDRESS	TELEPHONE / MOBILE
CONTACT PERSON	EMAIL

The above details will be used as the 'Address for Serving or Giving of Documents' unless advised otherwise.

OWNERSHIP DETAILS (*IF APPLICANT IS AGENT OF OWNER)

NAME OF OWNER(S)	*ACN
POSTAL ADDRESS	TELEPHONE / MOBILE
CONTACT PERSON	EMAIL

BUILDER **

NAME	*ACN
POSTAL ADDRESS	TELEPHONE / MOBILE
CONTACT PERSON	EMAIL

Contact person listed will be the 'Natural person for service of directions, notices and orders' unless advised otherwise.

BUILDING PRACTITIONERS AND / OR ARCHITECT

(a) TO BE ENGAGED IN THE BUILDING WORK

NAME	CATEGORY / CLASS	BUILDER	REGISTRATION No.
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If a registered domestic builder carrying out domestic building work, attach details of the required insurance.

(b) WHO WERE ENGAGED TO PREPARE DOCUMENTS FORMING PART OF THE APPLICATION FOR THIS PERMIT

NAME	CATEGORY / CLASS	DRAFTSPERSON	REGISTRATION No.
NAME	CATEGORY / CLASS	ENGINEER	REGISTRATION No.

NATURE OF BUILDING WORK

CONSTRUCTION OF NEW BUILDING	<input type="checkbox"/> +	RE-ERECTION OF A BUILDING	<input type="checkbox"/> +	CONSTRUCTION OF A SWIMMING POOL OR SPA	<input type="checkbox"/> +
EXTENSION TO AN EXISTING BUILDING	<input type="checkbox"/> +	DEMOLITION OF A BUILDING	<input type="checkbox"/> +	CONSTRUCTION OF A SWIMMING POOL OR SPA BARRIER	<input type="checkbox"/> +
ALTERATION TO AN EXISTING BUILDING	<input type="checkbox"/> +	REMOVAL OF A BUILDING	<input type="checkbox"/> +	OTHER (GIVE DESCRIPTION)	<input type="checkbox"/> +
CHANGE OF USE OF EXISTING BUILDING	<input type="checkbox"/> +	PROPOSED USE OF BUILDING:			

***OWNER BUILDER - I INTEND TO CARRY OUT THE WORK AS AN OWNER-BUILDER. (CIRCLE) YES / NO**

COST OF BUILDING WORK

IS THERE A CONTRACT FOR THE BUILDING WORKS?	YES / NO
IF YES , STATE THE CONTRACT PRICE	\$
IF NO , STATE THE ESTIMATED COST OF THE BUILDING WORK (INCLUDING THE COST OF LABOUR AND MATERIALS) AND ATTACHED DETAILS OF THE METHOD OF ESTIMATION	\$

LESSEE RESPONSIBLE FOR BUILDING WORK

- + Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee.
- + Indicate if the applicant is a lessee or licensee of Crown Land to which this application applies.

SIGNATURE

SIGNATURE OF APPLICANT	DATE
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+ Tick if applicable

* Delete if inapplicable

** If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable).

CONDITIONS OF APPOINTMENT

1. To my knowledge there has been no prior appointment of another building surveyor for the works described.
2. It is my understanding that there are no outstanding Building Notices or Building Orders on the property described.
3. I acknowledge that any enforcement actions (such as issuance of Building Notices and/or Orders) taken OR additional inspections regarding my application may incur additional costs.
4. I acknowledge that fees are payable on building surveying services (assessing documentation for Building Regulatory compliance etc) even if the described building project does not proceed.
5. I acknowledge that a Certificate of Final Inspection / Occupancy Permit will not be issued if there are any invoices outstanding in relation to this project.
6. I agree to the Australian Institute of Building Surveyors 'Terms of Engagement Conditions'. These conditions are readily available on request or can be ascertained directly from the Australian Institute of Building Surveyors.

GENERAL NOTES

1. The owner and builder is responsible to comply with Council's Local Laws which may affect the development. E.G: asset protection / cross over permits, site fencing, on-site toilet facilities, waste management etc. Building Surveying Victoria does not have any jurisdiction over local law requirements and subsequently does not enforce any of these requirements.
2. The owner and builder must consult with the relevant sewerage authority and local council to ensure that the proposed works do not affect any drains or sewers and that the works comply with the requirements of these authorities.
3. The property / building owner is responsible to confirm compliance with any section 173 agreement, covenant, memorandum of common provisions or other restriction which may be shown on title. It is advised that they engage an appropriately qualified person to confirm & ensure that they comply with any of the above restrictions prior to commencing construction. The relevant building surveyor accepts no responsibility for non-compliance with any of the above restrictions that may be applicable to the property.
4. The relevant building surveyor is required to make a determination as to whether protection works is required based on the documentation provided. Where protection works are required, the agent and owner will be issued a 'determination that protection works is required - Form 6'. Following this, they will then be required to serve on the owners of the affected adjoining property protection works notices. Should this process be required, additional fees will be incurred. NOTE - Protection works notices (Forms 7 & 8) cannot be served until such time as a Form 6 'determination' has been issued.
5. Where a planning permit has been issued it is the owners/agents responsibility to comply with all conditions of the town planning permit issued. Where a town planning permit has not been obtained it is the owners/agents responsibility to engage a suitably qualified town planning consultant or contact council's town planning department to determine if this is applicable to their project. As we are building surveyors and not qualified town planning consultants we cannot guarantee the accuracy of determining the requirements of a town planning permit on every occasion and as such accept no responsibility should a town planning permit not be obtained.